

**Cape Ann Emergency Planning Team  
Executive Committee Meeting  
October 4, 2012  
Essex Police and Fire Station**

**Present**

**Mike Main, Eric Smith, Mark Schmink, Stan Stone, Charlie Vose, Tom Kehoe, Dan Doucette, Noreen Burke.**

**8:07 AM Meeting called to order by Chairman Doucette**

Discussion on Event Planning Form. Dan has not heard back from Miles Schlichte about the form. Dan will get back to Miles.

Application for certification with MEMA is being worked on. Dan has previous application –is working on that.

Mike Main – November 1, 2012 – next certification meeting.

EMD meeting on Monday, October 29, 2012 in Middleton at 10am at Flint Library. Meeting with National Guard on Deployment.

Discussion on grants/what can we get to assist us with communications. Discussion on “narrow banding” of radios requirement as of 1/1/13. How to know when communities change frequencies/go to narrow banding.

Essex County Fire Chiefs are working on a county-wide radio system.

Discussion on Regional EOC in Middleton. Schedule for use is ahead of time for occupancy.

Discussion on radio systems within our communities. How well do they work? Issues to deal with as individual communities? As a regional area?

Cruise Ship Drill: Held in Gloucester on September 27, 2012. There was discussion about the possible need for the CAEPT to be involved in an incident of this type. Discussion on the results of this drill.

Next meeting: Thursday, November 1, 2012 at the Rockport Police Station.

Motion to adjourn.

**8:55 AM Close of Meeting**