

CAPE ANN EMERGENCY PLANNING TEAM – GENERAL MEETING

March 7, 2013

9:00 a.m.

Essex Police and Fire Station

The meeting was called to order by Dan Doucette at 9:13 a.m. with nineteen (19) members in attendance.

In Attendance: Dan Doucette, Essex Fire Dept.; Stanley Stone, CAARA; Noreen Burke, Gloucester Public Health Dept.; Charles Vose, NE Mass ARC; Tom Kehoe, Manchester BOS; Sander Schultz, Gloucester Fire Dept./EMS; Elaine Wozny, Essex Board of Health; Brendhan Zubricki, Essex Town Administrator; Kim Paskalis, Essex Board of Health; Patty Pardee, Pathways for Children; Tracey Schlichte, Pathways for Children; Tod Biggar, Manchester Fire Dept.; Mark Cole, Gloucester DPW; Rose LoPiccolo, Gloucester DPW; John McCarthy, Gloucester Police Dept.; Ron Beckley, Red Cross; Claudia Schweitzer, Gloucester Board of Health; Sandra Dahl-Ronan, Mental Health Team. Stanley Stone CAARA

Minutes: Tom Kehoe motioned to accept February 7, 2013 meeting minutes. Sander Schultz seconded. Motion passed unanimously.

Work Groups

- COOP – MEMA is still restructuring their website and new platform, so the COOP sharing is on hold.
- Communications – Stanley Stone –There are 3 UHF repeaters on Cape Ann for amateur radio use. Tech in a Day event coming up on April 27. Essex is close to moving into regional dispatch center, will be up by July 1.
- Mental Health – Working on a behavioral health training, hopefully in Spring. Claudia Schweitzer will be following up with Ann-Marie Jordan to discuss mental health support for the schools.
- Sheltering – Fuller has been officially decommissioned. O’Maley is being looked at as a possible location for sheltering and as an Emergency Dispensing Site. Gloucester is still focused on transporting people to a regional shelter and having “safe areas of refuge”. There was discussion regarding neighborhood warming centers versus city-wide shelters.
- Care Delivery –Mosquito Control forum has been rescheduled, the new date is to be established.
- School Safety – A letter for school administration has been drafted and is waiting for review by the Board. Next meeting date scheduled for April 3rd at 2 pm at Pathways. Discussion occurred regarding further development of relationships with the Superintendents and District Superintendent.

Old Business

- Full Certification Application – Application is done. HazMat plan is done, Carol McMahon performed a lot of work on this plan.

New Business

- February Blizzard – There was discussion at the Board of Directors meeting regarding response to the February blizzard. It was focused mainly on sheltering.
- By-laws are being reviewed by the Board. Dan Doucette will be sending the By-laws to the group for their review. Using funding for administrative assistance was discussed.
- Events – Gloucester has established a special event review committee that will be reviewing permits for special events, Sander Schultz will be notifying affected neighboring communities. There is a bike ride upcoming, North Shore Tour to Cure on May 19, information has been provided to the CAEPT members.
- Sander Schultz will be working to get information on possible drills.

A motion was presented, seconded and approved to adjourn the meeting.

Meeting adjourned at 10:09 a.m.

Next meeting: Thursday, April 4, 9AM in Rockport.

Submitted by: Jaimie Corliss