

CAPE ANN EMERGENCY PLANNING TEAM – GENERAL MEETING

April 4, 2013

9:00 a.m.

Rockport Town Hall

The meeting was called to order by Dan Doucette at 9:07 a.m. with twenty (20) members in attendance.

In Attendance: Dan Doucette, Essex Fire Dept.; Noreen Burke, Gloucester Public Health Dept.; Charles Vose, NE Mass ARC; Tom Kehoe, Manchester BOS; Sander Schultz, Gloucester Fire Dept./EMS; Brendhan Zubricki, Essex Town Administrator; Patty Pardee, Pathways for Children; Rose LoPiccolo, Gloucester DPW; Claudia Schweitzer, Gloucester Board of Health; Eric Smith, Gloucester Fire Dept.; Leonard Campanello, Gloucester Police Dept.; Keith Symmes, Essex Council on Aging; Julia Tiernan, US Coast Guard; Ruth George, Addison Gilbert Hospital; Linda Sanders, Rockport Town Administrator; Mike Main, MEMA; Mark Schmink, Rockport Police Dept.; Bill Canty, CAARA; Robert Liebow, Rockport Superintendent of Schools; Rick Loomis, SeniorCare; and Jonathan Hubbard, Ipswich EMD.

Introductions

Minutes: Tom Kehoe motioned to accept March 7, 2013 meeting minutes. Charles Vose seconded. Motion passed unanimously.

Work Groups

- COOP –There is no new information on MEMA’s platform for document sharing.
- Communications – Tech in a Day event coming up on April 27, more information available on the website. CAEPT website will have updated minutes available in the next few days. If anyone has items they want on the website send it to Dan Doucette. Website is CAEPT.org, if you need a password contact Bill Canty.
- Mental Health – Working with Schools on behavioral health planning in the event of an emergency. Also working on mental/behavioral health training for the MRC volunteers.
- Sheltering – There was discussion regarding performing a sheltering drill. In order to receive federal funding a drill must be HSEEP compliant. It was recommended to hire a contractor in order to maintain HSEEP compliance; this can be done with funds from NERAC. Sander Schultz will be working on a preliminary schedule of deadlines in order to accomplish a functional sheltering drill in the fall. Planning for this drill should include Karin Carroll and Carol McMahon. The group decided to move forward with this drill by holding several planning meetings.
- Care Delivery – Mosquito Control Forum was held last Wednesday. About 70 people attended. The panel was well rounded. It is available on CD and video from Cape Ann TV and will be posted online soon. Work group will be meeting next week. There is a recommendation before Mayor Kirk to join the Mosquito Control for surveillance only.

There was discussion regarding the management of mosquitos and how communities determine whether or not to join the Mosquito Control Program.

- School Safety – Meeting was held yesterday. Vote on draft mission language was tabled until next meeting due to low attendance. The next meeting will be the 1st Wednesday of the month (May 1st) at 2 pm. In Rockport, Mark Schmink has been holding safety workshops for school staff and faculty. Pathways employees, all 150, did an Incident Command overview. Gloucester Schools have revised their emergency planning and are developing a district wide plan. Each school is also responsible for developing an individual plan using the template and training their staff on individual plan. Jade Langley, MRC Coordinator, will be doing a table top activity with preschool staff. Noreen Burke asked how the various leaders within the school systems are sharing information and whether there is value in these leaders meeting. It was suggested that a meeting be held in late August, before schools open, to be initiated by Patty Pardee.

Old Business

- Full Certification Application – Application has been submitted and has entered the review process.

New Business

- March Storm – Mark Schmink discussed his recent experience with sheltering in Rockport during the blizzard. Staffing and transportation to the shelter were the two most significant issues. Pets were another struggle. Mark Schmink will be sharing AAR with Dan Doucette and Noreen Burke.
- Ipswich - Sgt. Hubbard met with the Board today regarding joining the CAEPT.
- Noreen Burke suggested inviting Tom Hines to present regarding his response to recent fires in Lynn.
- Standardized event permit will be on next month’s agenda. Gloucester has established a “Special Event Committee” that will meet once per month and involve all relevant parties. There is still work being done to streamline information communication both within City Departments and with other communities that may be impacted by events.

A motion was presented, seconded and approved to adjourn the meeting.

Meeting adjourned at 10:12 a.m.

Next meeting: Thursday, May 2, 9AM in Gloucester, at Addison Gilbert Hospital.

Submitted by: Jaimie Corliss